

People's Republic of Bangladesh
Ministry of Home Affairs
Public Security Division
Admin-2 Branch

Annual Procurement Plan for FY 2021-2022

| Package No | Description of Procurement Goods | Unit | Quantity | Procurement Method & Type | Contract Approving Authority | Source of Funds | Estid Cost in Tk (lakh) | Time Code For Process | Not Used in Goods | Advertise Tender | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Signing of Contract | Total time to Contract Signature | Time for completion of Contract |
|------------|---|------|-----------------|---------------------------|--|-----------------|-------------------------|-----------------------|-------------------|------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| 1. | Computer and Office Equipment Related Supporting Materials/Installation/Supply, Maintenance Code-# 4112202 | NOS | List-1 Enclosed | OTM/RFQM/DPM | Subject to the authority delegated in the delegation of Financial Power of this Division- Additional Secretary/Joint Secretary/Deputy Secretary/Senior Assistant Secretary | GOB | 1.00,00 | Planned Dates for OTM | | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | | | | | | | | Planned Dates for RFQ | | 03 Jan' 2022 | 12 Jan' 2022 | 12 Jan' 2022 | 17 Jan' 2022 | 20 Jan' 2022 | | | |
| | | | | | | | | Actual Dates for OTM | | - | - | - | - | - | - | - | |
| | | | | | | | | Planned Days for RFQ | | - | 10 Days | 00 Days | 06 Days | 04 Days | - | 20 Days | |
| | | | | | | | | Actual Dates for RFQ | | - | - | - | - | - | - | - | |
| | | | | | | | | | | | | | | | | | 20 Days |
| | | | | | | | | | | | | | | | | | 28 Days |

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|------------|--|------|-----------------|---------------------------|--|-----------------|-------------------------|-----------------------|-------------------|------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|---------|
| 1 | | | 4 | 5 | | | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | |
| | | | | | | | | Planned Dates for OTM | | 16 Sep' 2021 | 29 Sep' 2021 | 05 Oct' 2021 | 11 Oct' 2021 | 14 Oct' 2021 | 10 Nov' 2021 | | | |
| 2. | Computer Software and other Office Equipment (Antivirus for Server & office Computer) Code-* 3255101 | NOS | List-2 Enclosed | OTM/RFQM/DPM | Subject to the authority delegated in the delegation of Financial Power of this Division- Additional Secretary/Joint Secretary/Deputy Secretary/Senior Assistant Secretary | GOB | 80.00 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | |
| | | | | | | | | Planned Dates for OTM | | 16 Sep' 2021 | 29 Sep' 2021 | 05 Oct' 2021 | 11 Oct' 2021 | 14 Oct' 2021 | 10 Nov' 2021 | | | |
| | | | | | | | | Planned Dates for RFO | | 01 Feb' 2022 | 10 Feb' 2022 | 10 Feb' 2022 | 15 Feb' 2022 | 17 Feb' 2022 | - | - | 19 Days | 19 Days |
| | | | | | | | | Actual Dates for RFO | | - | 10 Days | 00 Days | 06 Days | 03 Days | - | 19 Days | | |

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|------------|---|------|-----------------|---------------------------|--|-----------------|------------------------|-----------------------|-----------------------|-----------------------|----------------------|-----------------------|----------------------|-----------------------|-----------------------|----------------------------------|---------------------------------|
| 3. | Stationary & Miscellaneous Goods- 3255105 | NOS | List-2 Enclosed | OTM/RFQM/DPM | Subject to the authority delegated in the delegation of Financial Power of this Division- Additional Secretary/Joint Secretary/Deputy Secretary/Senior Assistant Secretary | GOB | 90.00 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | | | | | | | | Planned Dates for OTM | Planned Dates for OTM | Planned Dates for OTM | Actual Dates for OTM | Planned Dates for RFO | Planned Days for RFO | Actual Dates for RFO | Planned Dates for RFO | Planned Days for RFO | Actual Dates for RFO |
| | | | | | | | | | | 12 Aug' 2021 | 25 Aug' 2021 | 31 Aug' 2021 | 06 Sept' 2021 | 09 Sept' 2021 | 06 Oct' 2021 | 60 Days | 28 Days |
| | | | | | | | | | | 01 Jan' 2022 | 10 Jan' 2022 | 10 Jan' 2022 | 16 Jan' 2022 | 20 Jan' 2022 | - | 22 Days | 22 Days |

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|------------|----------------------------------|------|-----------------|---------------------------|--|-----------------|-------------------------|-----------------------|-------------------------|--------------------------|---------------------------|------------------------------|-------------------------------------|---|---------------------------------------|--|---|---------|
| 4. | Furniture Code- *4112314 | NOS | List-3 Enclosed | OTM/RFQM/DPM | Subject to the authority delegated in the delegation of Financial Power of this Division- Additional Secretary/Joint Secretary/Deputy Secretary/Senior Assistant Secretary | GOB | 1,20,00 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | |
| | | | | | | | | Planned Dates for OTM | Planned Dates for Goods | Planned Dates for Tender | Planned Dates for Opening | Planned Dates for Evaluation | Planned Dates for Approval to Award | Planned Dates for Notification of Award | Planned Dates for Signing of Contract | Planned Dates for Total time to Contract Signature | Planned Dates for Time for completion of Contract | |
| | | | | | | | | Planned Dates for OTM | | 01 Nov ['] 2021 | 10 Nov ['] 2021 | 10 Nov ['] 2021 | 15 Nov ['] 2021 | 18 Nov ['] 2021 | - | - | 20 Days | 20 Days |
| | | | | | | | | Actual Dates for OTM | | - | - | - | - | - | - | - | - | |
| | | | | | | | | Actual Dates for OTM | | - | - | - | - | - | - | - | - | |
| | | | | | | | | Planned Dates for RFQ | | 04 Apr ['] 2022 | 13 Apr ['] 2022 | 13 Apr ['] 2022 | 18 Apr ['] 2022 | 22 Apr ['] 2022 | - | - | 21 Days | 21 Days |
| | | | | | | | | Planned Days for RFQ | | - | 10 Days | 00 Days | 06 Days | 05 Days | - | - | | |
| | | | | | | | | Actual Dates for RFQ | | - | - | - | - | - | - | - | - | |

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|------------|--|------|--------------------|---------------------------|--|-----------------|-------------------------|-----------------------|-------------------|------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| 1 | | | | | | | | | | | | | | | | | |
| 5. | Furniture Repair/ Maintenance Code-3258102 | NOS | As Per Requirement | OTM/RFQM/ DPM | Subject to the authority delegated in the delegation of Financial Power of this Division- Additional Secretary/Joint Secretary/Deputy Secretary/Senior Assistant Secretary | GOB | 13.00 | Planned Dates for RFO | | - | - | - | - | - | - | - | - |
| | | | | | | | | Actual Dates for RFO | | - | - | - | - | - | - | - | - |
| | | | | | | | | Planned Dates for RFO | | 01 Dec' 2021 | 09 Dec' 2021 | 09 Dec' 2021 | 15 Dec' 2021 | 20 Dec' 2021 | | | |
| | | | | | | | | Planned Days for RFO | | | 10 Days | 00 Days | 07 Days | 06 Days | | | |
| | | | | | | | | Actual Dates for RFO | | - | - | - | - | - | - | - | - |
| 6. | Electric Equipment Related Supporting Materials/Installation/Supply & Maintenance Code-4112303 | NOS | List-4 Enclosed | OTM/RFQM/ DPM | Subject to the authority delegated in the delegation of Financial Power of this Division- Additional Secretary/Joint Secretary/Deputy Secretary/Senior Assistant Secretary | GOB | 60.00 | Planned Dates for RFO | | | | | | | | | |
| | | | | | | | | Planned Days for RFO | | | | | | | | | |
| | | | | | | | | Actual Dates for RFO | | | | | | | | | |
| | | | | | | | | Planned Days for RFO | | | | | | | | 23 Days | |
| | | | | | | | | Actual Dates for RFO | | | | | | | | | |

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|------------|--|----------|--------------------|---------------------------|--|-----------------|-------------------------|-----------------------|-------------------|------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 7. | Cleaning Equipment Code-3211102 | NOS | As Per Requirement | Direct Purchase | Senior Assistant Secretary | GOB | 5,00 | | | | | | | | | | |
| 8. | Transport Fuel (Petrol/Octane/CNG) 3243101 | LTR/CF T | List-5 Enclosed | Direct Purchase | As per Authority Delegated-Joint Secretary/Deputy Secretary | GOB | 1,50,00 | | | | | | | | | | |
| 9. | Postage *3211119 | NOS | As Per Requirement | Direct Purchase | Senior Assistant Secretary | GOB | 9,00 | | | | | | | | | | |
| 10. | Maintenance of Vehicle 3258140 | NOS | As Per Requirement | Direct Purchase | Senior Secretary/Additional Secretary/ Joint Secretary/Deputy Secretary/ Senior Assistant Secretary | GOB | 2,50,00 | | | | | | | | | | |
| 11. | Miscellaneous Goods of Vehicle 3258101 | NOS | As Per Requirement | RFQ | Senior Secretary/Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary | GOB | 22,00 | | | | | | | | | | |
| 12. | Refreshment Code-3211106 | NOS | As Per Requirement | RFQ | Senior Secretary/Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary | GOB | 2,00,00 | | | | | | | | | | |
| 13. | Gross Pay excluding employees Code-3211109 | NOS | As Per Requirement | RFQ | Senior Secretary/Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary | GOB | 30,00 | | | | | | | | | | |

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|-----|---------------------------------------|-----|--------------------|-----|---|-----|-------|--|--|--|--|--|--|--|--|--|--|--|--|
| 14. | Legal Cost Code-3211110 | NOS | As Per Requirement | RFQ | Senior Secretary//Additional Secretary/ Joint Secretary/Deputy Secretary// Senior Assistant Secretary | GOB | 20,00 | | | | | | | | | | | | |
| 15. | Internet, Fax, telex Code-3211117 | NOS | As Per Requirement | RFQ | Senior Secretary//Additional Secretary/ Joint Secretary/Deputy Secretary// Senior Assistant Secretary | GOB | 15,00 | | | | | | | | | | | | |
| 16. | Promotional Advertising Code-32111125 | NOS | As Per Requirement | RFQ | Senior Secretary//Additional Secretary/ Joint Secretary/Deputy Secretary// Senior Assistant Secretary | GOB | 30,00 | | | | | | | | | | | | |
| 17. | Book and Journals Code-3211127 | NOS | As Per Requirement | RFQ | Senior Secretary//Additional Secretary/ Joint Secretary/Deputy Secretary// Senior Assistant Secretary | GOB | 20,00 | | | | | | | | | | | | |
| 21. | Painting & Binding Code-3255102 | NOS | As Per Requirement | RFQ | Senior Secretary//Additional Secretary/ Joint Secretary/Deputy Secretary// Senior Assistant Secretary | GOB | 20,00 | | | | | | | | | | | | |
| 22. | Clothing and Accessories Code-3256106 | NOS | As Per Requirement | RFQ | Senior Secretary//Additional Secretary/ Joint Secretary/Deputy Secretary// Senior Assistant Secretary | GOB | 5,00 | | | | | | | | | | | | |
| 23. | Sports Items Code-3256107 | NOS | As Per Requirement | RFQ | Senior Secretary//Additional Secretary/ Joint Secretary/Deputy Secretary// Senior Assistant Secretary | GOB | 10,00 | | | | | | | | | | | | |

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| 1 | | | | | | | | | | | | | | | | | |
| 24 | Usable Goods Code-3256103 | NOS | As Per Requirement | RFQ | Senior Secretary/Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary | GOB | 60.00 | Planned Dates for OTM | | 12 Aug' 2021 | 25 Aug' 2021 | 31 Aug' 2021 | 06 Sept' 2021 | 09 Sept' 2021 | 06 Oct' 2021 | 60 Days | 28 Days |
| | | | | | | | | Planned Dates for OTM | | - | 14 Days | 07 Days | 07 Days | 04 Days | 28 Days | 60 Days | 28 Days |
| | | | | | | | | Actual Dates for OTM | | - | - | - | - | - | - | - | - |
| | | | | | | | | Planned Dates for RFQ | | 01 Jan' 2022 | 10 Jan' 2022 | 10 Jan' 2022 | 16 Jan' 2022 | 20 Jan' 2022 | - | - | 22 Days |
| | | | | | | | | Planned Days for RFQ | | - | 10 Days | 00 Days | 07 Days | 05 Days | - | 22 Days | 22 Days |
| | | | | | | | | Actual Dates for RFQ | | - | - | - | - | - | - | - | - |

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| 1 | | | | | | | | | | | | | | | | | | |
| 25 | Information communication technology accessory Code-4112201 | NOS | List-1 Enclosed | OTM/RFQ M/DPM | Subject to the authority delegated in the delegation of Financial Power of this Division- Additional Secretary/Joint Secretary/Deputy Secretary/Senior Assistant Secretary | GOB | 60.00 | Planned Dates for RFQ | | 12 Aug' 2021 | 25 Aug' 2021 | 31 Aug' 2021 | 06 Sept' 2021 | 09 Sept' 2021 | 06 Oct' 2021 | 60 Days | 28 Days | |
| | | | | | | | | Actual Dates for OTM | | - | - | - | - | - | - | - | | |
| | | | | | | | | Planned Dates for RFQ | | 01 Jan' 2022 | 10 Jan' 2022 | 10 Jan' 2022 | 16 Jan' 2022 | 20 Jan' 2022 | - | - | 22 Days | 22 Days |
| | | | | | | | | Planned Days for RFQ | | - | 10 Days | 00 Days | 07 Days | 05 Days | - | 22 Days | | |
| | | | | | | | | Actual Dates for RFQ | | - | - | - | - | - | - | - | | |

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|------------|---|------|-----------------|---------------------------|--|-----------------|-------------------------|-----------------------|-------------------|------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 26 | Other equipment and accessory Code- **4112316 | NOS | List-1 Enclosed | OTM/RFO M/DPM | Subject to the authority delegated in the delegation of Financial Power of this Division- Additional Secretary/Joint Secretary/Deputy Secretary/Senior Assistant Secretary | GOB | 10,00,00 | Planned Dates for OTM | | 12 Aug' 2021 | 25 Aug' 2021 | 31 Aug' 2021 | 06 Sept' 2021 | 09 Sept' 2021 | 06 Oct' 2021 | 60 Days | 28 Days |
| | | | | | | | | Planned Dates for RFO | | 01 Jan' 2022 | 10 Jan' 2022 | 10 Jan' 2022 | 16 Jan' 2022 | 20 Jan' 2022 | - | 22 Days | 22 Days |
| | | | | | | | | Actual Dates for RFO | | - | 10 Days | 00 Days | 07 Days | 05 Days | - | - | - |

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|------------|---|------|--------------------|---------------------------|--|-----------------|------------------------|-----------------------|-------------------|------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| | | | | | | | | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 1 | | | | | | | | | | | | | | | | | |
| 27 | Telephone/Mobile Phone Service Code-3211120 | NOS | As Per Requirement | RFQ/Direct Method | As per Authority Delegated Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary | GOB | 17.00 | Planned Dates for RFQ | | 06 Sep' 2021 | 15 Sep' 2021 | 15 Sep' 2021 | 20 Sep' 2021 | 23 Sep' 2021 | | 21 Days | |
| 28 | Seminar/Conference/Bag/Crests & other Souvenir Briefcase Electric Equipment etc Code-32111111 | NOS | As Per Requirement | Direct Contracting/RFQ | As per Authority Delegated Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary | GOB | 2,00,00 | Planned Dates for RFQ | | 06 Sep' 2021 | 15 Sep' 2021 | 15 Sep' 2021 | 20 Sep' 2021 | 23 Sep' 2021 | | 21 Days | |
| | | | | | | | | Planned Days for RFQ | | | 10 Days | 00 Days | 06 Days | 04 Days | | | |
| | | | | | | | | Actual Dates for RFQ | | - | - | - | - | - | | | |

দেওয়ান মোহাম্মদ তাজুল ইসলাম
সিনিয়র সহকারী (প্রশাসন-২ শাখা)
জননিরাপত্তা বিভাগ, স্বরাষ্ট্র মন্ত্রণালয়



এ কে এম টিপু সুলতান
অতিরিক্ত সচিব (প্রশাসন অধিশাখা)
জননিরাপত্তা বিভাগ, স্বরাষ্ট্র মন্ত্রণালয়



রফী রহমান
অতিরিক্ত সচিব (প্রশাসন ও অর্থ অনুবিভাগ)
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